**Africa Fund of**

**Rehabilitation International**

**Application Guidance**

Africa Fund (AF) of Rehabilitation International is intended to support projects and activities that bring direct or indirect benefit to persons with disabilities in Africa. These projects or activities, applied and implemented by RI members independently or in collaboration with their partners, should focus on areas such as rehabilitation, rights protection, education and employment, assistive devices, accessibility, data collection, and research, etc. Projects to be supported by AF will normally be of one-year duration, and the grant for each project will not exceed USD 30,000.

**Who can apply:**

1. RI Members;
2. Organizations in collaboration with RI members in Africa.

**Application Process:**

1. After carefully reading the Management Regulations of the AF, the applicants shall submit completed application form/s together with required attachments to the RI Secretariat c/o the Secretary General through mail or e-mail.

Address: 866 United Nations Plaza, Suite 422

New York, NY 10017

Tel. (212) 420-1500

Email: [venusmilagan@yahoo.com](mailto:venusmilagan@yahoo.com)

1. RI secretariat will acknowledge receipt of your application, check your application documents to ensure that you have provided all the requested information, and then submit your application to the Management Committee of AF.
2. The Management Committee of AF will review all applications and make decision every three months. Approved or not, the Committee will ask the Secretariat to provide you with a feedback.
3. If your application is approved, the Secretariat and AF’s management staff will work with you to finalize the project proposal and project implementation plans, sign an agreement on the project, and remit the first tranche of funding to the bank account of your organization.
4. Successful applicants will received eighty (80) percent of the grant amount upon approval of the application and the remainder will be provided within a month after receipt and approval of the final report.

**Donor’s expectation.**

RI expects the sharing of project outcomes and best practices. Grant recipients are required to provide progress updates and share examples of best practices developed through project implementation or any similar achievement through a variety of media: print, broadcast, website, social media, television, interpersonal communication and other means. Any report or article related to the project and published/disseminated by the grantee should include an acknowledgment that the project is “sponsored by the AF of Rehabilitation International”.